

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: November 15, 2021
Meeting Place: Fire Administration Building
Meeting Called To Order: 6:00pm
Members of Board Present: **Acting Chairman – Richard Paul**
Vice Chairman –Vacant
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Tamara DeLucca
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Hans seconded by Comm. DeLucca to approve the regular Board meeting on October 18, 2021 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Hans seconded by Comm. DeLucca to approve the November 1, 2021 budget meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: Various correspondence with our accountant Steve Burns in regards to the 2022 budget.

Treasurer’s Report – Comm. Hans

As of November 15, 2021

TD Bank General Checking	115,967.09
TD Bank Money Market Account	1,647,124.70
TD Bank Money Market Capital	2,567.62
TD Bank Payroll Checking	13,507.11
TD Bank LEA Dedicated Penalty	5,578.36
TD Bank LEA Trust Penalty	16,076.90
Petty Cash	200.00
Total Current Assets	1,801,021.78

Motion made by Comm. Weindel seconded by Comm. DeLucca to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 66 bills totaling \$120,794.69

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

Comm. DeLucca: Petitions for the 2022 election for the Fire Commissioner will be available December 6th and need to be returned by January 21st by 4:00pm. The election is February 15 at this station from 2-9pm. We have (2) three year terms and (1) two-year unexpired term.

Office of Fire Prevention – Comm. DeLucca

Comm. DeLucca: The Fire Official’s report for October 19th - November 15th 2021 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy.

Apparatus – Comm. Paul

Comm. Paul: Everything is in service. We had some minor issues with the Ladder and Squrt. It is being corrected.

Duty Crew – Comm. Weindel

No report.

Budget—Comm. Hans

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: All of the equipment is good. We are still waiting for some of the equipment that we ordered to come in.

Turn-Out Gear – Comm. Paul

Comm. Paul: We ordered 2 new sets of gear. We are just waiting for that to come in.

Recruitment / Membership – Comm. Paul

No report.

S.O.G.’s – Comm. Paul

No report.

Fitness Center – Comm. Paul

Comm. Paul: Some repairs were made to some of the equipment. Verizon was also out to fix the TVs

Future Projects- Comm. Paul

Comm. Paul: We are still waiting on Solicitor Luongo to get us the Title & Deed work. We should have that in the next few weeks.

Communications – Comm. DeLucca

Comm. DeLucca: We

Computers/ Social Media – Comm. DeLucca

Comm. DeLucca: We need to get some quotes on the key FOB system. We have one and it was about \$14,000 for all 3 stations.

Assist Personnel – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Fixed Assets-- Comm. Hans

No report.

Health & Safety – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Training Division – Comm. Weindel

Comm. Weindel: I believe we have some training coming up. Ladder ops.

Insurance – Comm. Weindel

No report.

Incentive program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: We had an ongoing issue with the uniforms. I am still working on getting that squared away.

Fuel – Comm. Weindel

No report.

Chief’s Report – Deputy Chief Polifrone

Dep. Chief Polifrone: The Chief’s report was read aloud by Deputy Chief Polifrone; a copy is attached to the minutes.

The Christmas parade is the first Friday of December which is the 3rd.

And with deep regret, as everyone knows the passing of Engineer William Cantiello III who has succumbed to cancer. His services will be December 10th from 6-8pm with the memorial service following at Bradley Funeral Home. Members will be attending in full Class A uniforms and standing Honor Guard.

President's Report – Comm. Paul

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Paul

Comm. Paul: We have a few Resolutions tonight.

Resolution 2021-26 Board of Fire Commissioners Fire District No. 1 to introduce the 2022 Budget?

Do I have a motion? Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none).

Roll call vote, ayes have it.

Resolution 2021-27 Board of Fire Commissioners Fire District No. 1 to adopt employee contract between the Board of Fire Commissioners and Tiffany Beach, administrative employee.

Do I have a motion? Motion made by Comm. DeLucca, seconded by Comm. Weindel. Any questions? (hearing none).

Comm. Hans abstains.

Resolution 2021-28 Board of Fire Commissioners Fire District No. 1 to authorize a special rule or order for public comment.

Do I have a motion? Motion made by Comm. Weindel, seconded by Comm. DeLucca. Any questions? (hearing none).

Roll call vote, ayes have it.

New Business – Comm. Paul

Comm. Paul: Any new business? (hearing none)

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public.

All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. DeLucca to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Paul

Comm. Hans: I just wanted to say Happy Thanksgiving to everyone and to stay safe.

Comm. Weindel: One thing, I was talking to Wayne about putting LED lights in the office.

Comm. Hans: We can talk about it next meeting.

Comm. Weindel: We are just doing to be doing it here in the social hall and we are going to incorporate it in the office.

Comm. DeLucca: Happy Thanksgiving!

Comm. Paul: Happy Holiday everyone.

Closed Session – Comm. Paul

n/a

Adjourn - Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to adjourn the meeting at 6:14 pm.

All in favor, ayes have it.

Nov 15, 21

ASSETS

Current Assets

Checking/Savings

1000 · CASH

1010 · TD Bank General Checking 115,967.09

1011 · TD Bank Money Market Acco... 1,647,124.70

1013 · TD Bank Money Market Capital 2,567.62

1020 · TD Bank Payroll Checking 13,507.11

1030 · TD Bank LEA Dedicated Pen... 5,578.36

1040 · TD Bank LEA Trust Penalty 16,076.90

1090 · Petty Cash 200.00

Total 1000 · CASH 1,801,021.78

Total Checking/Savings 1,801,021.78

Total Current Assets 1,801,021.78

TOTAL ASSETS 1,801,021.78

LIABILITIES & EQUITY 0.00

2021-26

2022 FIRE DISTRICT BUDGET RESOLUTION

Lindenwold Borough FD No. 1

FISCAL YEAR: January 1, 2022 to December 31, 2022

WHEREAS, the Annual Budget for Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 15, 2021; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,324,914.00 which includes an amount to be raised by taxation of \$1,180,929.00 and Total Appropriations of \$1,324,914.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 15, 2021 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and



BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 27, 2021.

fweindel@lindenwoldfire.com
(Secretary's Signature)

11/15/2021
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nav	Abstain	Absent
Richard J. Paul, Jr.				
Wayne Hans				
Frank Weindel				
Tammy DeLucca				

THE COMMISSIONERS OF FIRE DISTRICT No. 1

IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN

RESOLUTION

2021 – 27

AUTHORIZING THE ADOPTION OF EMPLOYEE CONTRACT BETWEEN BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO.1, & TIFFANY BEACH, ADMINISTRATIVE EMPLOYEE OF LINDENWOLD FIRE DISTRICT No. 1

WHEREAS, the Lindenwold Board of Fire Commissioners, desires to maintain Tiffany Beach as Administrative Employee of the Borough; and

WHEREAS, the Lindenwold Board of Fire Commissioners, having drafted an Employment Contract, setting forth the administrative duties, responsibilities, compensation, and benefits of the Administrative Employee, by contract dated October 08, 2021,

WHEREAS, Tiffany Beach has agreed to the terms and conditions as set forth in the Employment Contract,

NOW THEREFORE, BE IT RESOLVED on November 15 2021, by the Lindenwold Board of Fire Commissioners, Borough of Lindenwold, County of Camden, and State of New Jersey, authorizes and adopts the Contract of Employment between the Board of Fire Commissioners, Fire District No. 1 and Administrative Employee Tiffany Beach.

Attest:



Frank Weindel, Secretary

BY: 

Chairperson

Date: 11/15/2021

RESOLUTION 2021-28

ADOTPING A SPECIAL RULE OF ORDER FOR PUBLIC COMMENT AT COMMISSION & BUDGET MEETINGS OF THE BOARD OF FIRE COMMISSIONERS LINDENWOLD.

WHEREAS, N.J.S.A 10:4-12(a) provides that a public body maintains discretion to permit, prohibit, or regulate the active participation of the public at any meeting; and

WHEREAS, N.J.S.A. 10:4-12 further provides that a municipal governing body shall be required to set aside a portion of every meeting of the municipal governing body, the length of the portion to be determined by the municipal governing body, for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the municipality; and

WHEREAS, Roberts Rules of Order, 12th Edition, Section 9:29, Provides that Public Meetings may invite non-members of the meeting to express their views, but such public comment is done under the control of the presiding officer subject to any relevant rules adopted by the body, including but not limited to placing time limits on the speakers; and

WHEREAS, the Board of Fire Commissioners, Lindenwold Fire District No. 1 find it necessary, appropriate, and in the best interests of maintaining the order and decorum of public meetings within the District to adopt a Special Rule of Order to govern the Public Comment Section of public meetings.

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners, Lindenwold Fire District No. 1, that a Special Rule of Order shall be adopted to govern and control the Public Comment section of Commission and Budget meetings conducted within the Lindenwold Fire District No. 1 as follows:

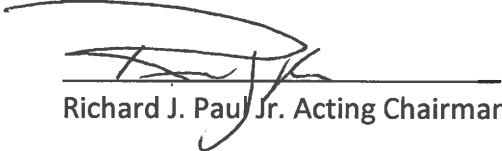
Rule 2021:1 LINDENWOLD SPECIAL RULE OF PROCEDURE FOR COMMISSION & BUDGET MEETINGS OF THE GOVERNING BODY

1. Any member of the public wishing to speak during the public comment portion of any council meeting or caucus meeting of the governing body may only do so upon the Commissioners, or his/her designate, first opening the meeting to the public for comment.
2. Any comments by a member of the public shall only be permitted during the portion of the meeting open to the public. Upon the public comment portion of the meeting being closed, public participation in the meeting is prohibited.
3. No member of the public may approach the podium to speak, or otherwise provide public comment, until recognized to speak by the Commissioners, or his/her designate. Any member of the public wishing to speak must first raise their hand and wait to be called upon by the Commissioners, or his/her designate. Once called upon by the Commissioner, or his/her designate to speak, the member of the public may approach the podium to speak for purposes of public comment.
4. Any member of the public speaking during the public comment portion of a public meeting must first sign in with the Clerk, providing their name and address, or otherwise provide their name and address verbally and on the record, prior to speaking.
5. All members of the public will be limited to Five (5) minutes per individual, to speak during a public comment portion of the meeting. No member of the public shall be permitted to cede any of their allotted time, or otherwise transfer any additional time to another member of the public to enlarge an individual

speaker's allotted Five (5) minute time for speaking during public comment. A member of the public may not accept any additional time to speak from any other member of the public, during public comment. All members of the public will be strictly limited to Five (5) minutes during the public comment portion of the meeting.

6. All members of the public will be limited to one occasion to speak per public comment portion of the meeting. No member of the public shall be permitted to speak more than once during any public comment portion of the meeting. In the event the member of the public does not use all of the Five (5) minute time allotted per speaker, they shall not be permitted a second occasion to speak during the same public comment portion to utilize any unused time.
7. No member of the governing body, individual, or other member of the public, shall be permitted to respond to any questions, inquiries, concerns, or issues raised during the public comment portion of the meeting. The member of the public shall be permitted to speak and/or raise questions of public concern, but there shall be no response or rebuttal during the public comment portion of the meeting from the governing body, any individual, or any member of the public.
8. Upon completion of all members of the public wishing to speak having provided comment during the public comment portion of the meeting, the Board or his/her designate shall close the meeting to the public, and shall not entertain any further public comment.
9. After closing the meeting to the public, the Commission shall open the meeting to council, at which time the Commission, or any member of the governing body, and/or any individual designated by the Commission, may respond at their discretion, to any questions, inquiries, concerns, or issues raised during the public comment portion of the meeting. When the meeting is opened to council for rebuttal to public comment, there shall be no public comment permitted from any member of the public.
10. Any individual failing or refusing to comply with the procedures set forth herein, may forfeit their right to speak during the public comment portion of the meeting, at the discretion of the Board of Fire Commissioners and governing body.

Dated: November 15, 2021


Richard J. Paul Jr. Acting Chairman

ATTEST:


Tiffany Beach
District Clerk

CHIEFS REPORT

09/20 TO 11/15

Calls for service – Oct- 79 Nov-56

Laurel Springs-1, Clementon-18, Pine Hill-1, Voorhees -3, Gibbsboro- 1, West Berlin-1, Erial-1, Blackwood-1, Chews Landing-1

Fire prevention was held Oct 5th at station 1

Crews attended the trunk or treat at Lindenwold Park

Pump and Hose testing has been completed on all the trucks.

Air pack flow testing completed

Ladder committee still working on truck. Demo coming Friday Nov 19th from Pierce

New Equipment being ordered and placed into service

Turnout gear issue resolved with Gear company

Training-

9/28- Battalion clean night

10/5 – Fire Prevention

10/12- Burn Building

10/19- Burn Building

10/26- Forcible Entry

11/9 – Survival Lecture

Respectfully submitted

Philip Beeler, Chief.

FIRE MARSHAL'S REPORT

11/15/2021

October 19, 2021 to November 15, 2021

Inspections Completed:

Lindenwold Fire Gym
Lindenwold Station 2
Village at Laurel Creek
Deterdings Storage Bldg.
Carlton Rough Veterans Center
Spectra Care Suite E
Walgreens
Wawa 421 White Horse Pike
C & H Auto
AMA95 Strip Store
Paul's Tavern
Glen Oaks Auto
Motor-Trans

Lindenwold Station 1
Lindenwold Admin Office
Deterdings Family Market
777 Professional Condo's
Spectra Care Suite D
Woodland Village Apts
Wawa Chews Landing Rd
Ty & Sons Auto
Towne Center
Rem of New Jersey
Ryan Banksy
Canal's
Christ Community

26

Re- Inspections

Paul O' Beda DDS
Lindenwold Fire Gym
Landings at Pine Lake

Lower CC dog Training
Deterdings Family Market

5

Complaints Received 0

Imminent Hazard 0

Requested Response 1

10/23/2021 The landings at Pine Lake small kitchen fire.

Civilian Burn Reports 1

10/19/2021 Woodland Village cooking incident child got burned the oil on the stove.

Permits 0

Information to Fire District Commissioners

We have received 98.5% of the inspection fees so far. Life Hazard fees received \$15,088.08 and Non- Life Hazard fees \$17,950.50 and Type 1 and 2 permits 1,552.00. If any residents are in need of a smoke alarm this office will install free of charge. This office is working on finishing all fire inspections for year end. I just want to keep the Board updated with Firehouse software that was bought out by ESO. The new company ESO is saying they will not support our software program after March 2022. The County is looking at new vendors and Mike Brezee is on the committee also. I'm not sure yet if we will occur any costs when a new vendor is found.

Yours in Fire Safety

A handwritten signature in black ink, appearing to read 'T. Shannon', with a long horizontal flourish extending to the right.

Timothy Shannon, Fire Official

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$20.56 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared Denise Roberts

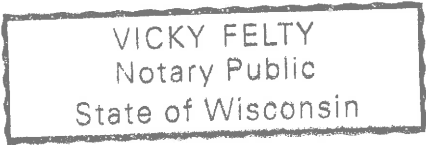
Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

:

11/26/2021 A.D 2021

Vicky Felty
Notary Public State of Wisconsin County of Brown

9.19.25
My commission expires



Ad Number: 0005017199

**BOROUGH OF LINDENWOLD
FIRE DISTRICT No.1
MEETING NOTICE**

Notice is hereby given, that the Board of Fire Commissioners, Lindenwold Fire District No.1, will hold a public hearing, second reading and final adoption of the 2022 Fire District budget, year-end resolutions, line item transfers and final payment of bills for 2021, at the regular Board meeting of December 27, 2021 at 7:00 PM. Copies of the budget will be available upon request. The meeting will take place at the Fire Administration Building, 2201 Bangor Ave., Lindenwold, NJ, 08021.
11/22/21
Tiffany Beach, District Clerk
(\$20.56)

0005017199-01

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$31.12 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared Denise Roberts

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

:

11/26/2021 A.D 2021

Vicky Felty

Notary Public State of Wisconsin County of Brown

9.19.25

My commission expires

VICKY FELTY
Notary Public
State of Wisconsin

Ad Number: 0005017223

**BOROUGH OF LINDENWOLD
FIRE DISTRICT No.1
NOTICE**

Notice is hereby given that petitions for persons desiring to be a candidate for the position of Fire Commissioner for Fire District No.1, Borough of Lindenwold, County of Camden, NJ will be available Monday, December 6, 2021, and any Monday through Friday between the hours of 8:00 am to 4:00 pm thereafter, from the District Clerk at the Fire Administration Office located at 2201 Bangor Ave., Lindenwold, NJ. Candidates must reside in the Borough of Lindenwold. Petitions shall contain the name of only one candidate and shall be signed by not less than ten (10) qualified and registered voters, and the candidate must consent to their nomination, which consent shall be annexed to the petition and shall constitute their agreement to serve in the event of their election. The election will be held on Saturday, February 19, 2022, between the hours of 2:00 pm and 9:00 pm at the Fire Administration Building, 2201 Bangor Ave, Lindenwold, NJ at which time two (2) Commissioners shall be elected to a full three (3) year term and one (1) Commissioner for an unexpired term for two (2) years. Petitions must be filed with the District Clerk of the Board by 4:00 PM, Friday, January 21, 2022.
11/22/2021
Tiffany Beach
Fire District Clerk
(\$20.56)

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$7.04 Affidavit \$30.00

STATE OF NEW JERSEY

Camden County

Personally appeared *huffen*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

:

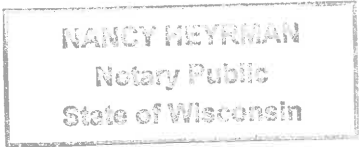
11/05/2021 A.D 2021

Nancy Meyrman

Notary Public State of Wisconsin County of Brown
9.15.23

My commission expires

Ad Number: 0004988048



BOROUGH OF LINDENWOLD
FIRE DISTRICT No.1
Meeting Notice

The Board of Fire Commissioners, Lindenwold Fire District No.1 will introduce and approve the proposed 2022 Fire District Budget at the regular monthly Board meeting on Monday 11/15/21, 6:00 PM, at the Fire Administration Building, 2201 Bangor Ave., Lindenwold, NJ 08021.

Dated: 11/02/2021
Tiffany Beach, District Clerk
(\$7.04)

0004988048-01